

Weekly Team Training - April 06

[Preferred and pre-approved payroll vendors @ 1:19](#)

Andrew reviewed the list of 41 preferred and pre-approved payroll vendors that GP Agency works with. Preferred vendors have the easiest integration, while pre-approved vendors are still acceptable but may require more effort. Andrew explained the differences and noted that most companies use a vendor on the approved list, making the implementation process smoother.

[Enrollment timelines and requirements @ 6:52](#)

Andrew outlined the standard timelines and requirements for enrolling new groups based on group size:

- Under 50 employees: Enrollment must be completed by the 15th of the month prior to the effective date
 - 51-99 employees: Enrollment must be completed by the 12th of the month prior
 - 100-250 employees: Enrollment must begin 40 days prior and be completed by the 10th of the month prior
 - 250+ employees: Enrollment must begin 45 days prior and be completed 30 days prior
- He also explained the process and potential fees for requesting a "rush" installation, which is an exception to the standard timelines.

[Importance of employee education @ 13:16](#)

Andrew emphasized the critical importance of thoroughly educating employees on the program, as higher participation leads to higher commissions. He suggested that producers offer to directly answer employee questions to ensure strong engagement and understanding.

[Self-insured companies @ 22:52](#)

In response to a question, Andrew and Roy discussed the unique benefits of the program for self-insured companies. The key advantage is that self-insured companies see the claims savings immediately, rather than waiting for renewal rate impacts.

[Recap and next steps @ 29:50](#)

Andrew wrapped up the meeting, noting that the recording will be made available in the back office. He encouraged the team to reach out with any additional questions, and said he would provide more updates next week after his Friday market director call.